

**TEMPE UNION HIGH SCHOOL DISTRICT**

*Excellence in Teaching and Learning*

**MINUTES OF GOVERNING BOARD MEETING**

**June 20, 2007**

**A. Call to Order** Board president Zita M. Johnson called the meeting to order at 4:00 PM in the Large Conference Room of the Benedict Education Center.

**B. Call for Executive Session** None

**C. Roll Call** Board members present: Zita M. Johnson (president), Mary Lou Taylor (vice president—arrived 4:05 PM), Michelle I. Helm and Donald P. Keuth.  
Board members absent: Robin S. Arredondo-Savage

Administrators present: Steve Adolph, Diane Meulemans, Janet Seegren, Patty Vogel, Linda Littell, Mark Yslas (THS), Frank Mirizio (MDN), Jim Denton (CDS), Brenda Mayberry (MTP), Christine Barela (DVH), Bob Anderson, Roland Carranza, Cecilia Johnson and Lorelei Poll.

**D. Study Session** None

**E. Reconvene** None

**F. Pledge of Allegiance/ Moment of Silence** Mrs. Johnson led the *Pledge of Allegiance* and asked the audience for a moment of silence.

**G. Presentations** None

**H. Report from Superintendent** **H-1—STUDENT RECOGNITION**  
None

**H-2—STAFF RECOGNITION**  
None

**H-3—CURRENT ISSUES**

Dr. Vogel provided a district summer school handout to the Governing Board. First session of summer school ends tomorrow and second session begins on Monday.

**H-4—LEGISLATIVE UPDATE**  
None

**H-5—COMMITTEE UPDATES**  
None

**I. Public Comment** None

**J. Communications** None

**K. Consent Agenda** Mrs. Johnson said that Administration was pulling Item K-9 from the agenda and that Item K-7 was revised. **On motion of Mrs. Helm, seconded by Mr. Keuth and passed 3-0, the Governing Board approved Consent Agenda Items K-1, K-2, K-3, K-4, K-5, K-6, K-7 (Revised), K-8, K-10, K-11 and K-12.**

**K-1—MINUTES, GOVERNING BOARD EXECUTIVE SESSION 5-30-07 (Confidential)**

***Motion approval precedes.***

**K-2—MINUTES, GOVERNING BOARD MEETING 5-30-07**

***Motion approval precedes.***

**K-3—OUT-OF-STATE TRAVEL—STUDENTS**

***Motion approval precedes.*** The Governing Board approved the following student travel:

<b>Group 1</b>	<b>McClintock Yearbook (14 students)</b>
<i>Destination/dates</i>	San Diego, CA / July 27 – 31, 2007 (no school days)
<i>Purpose</i>	To attend yearbook camp
<i>Cost</i>	\$700
<i>Chaperones</i>	Patricia Ladue, Kevin Hearn (Desert Ridge teacher)
<b>Group 2</b>	<b>Tempe Yearbook (7 students)</b>
<i>Destination/dates</i>	San Diego, CA / July 27 – 31, 2007 (no school days)
<i>Purpose</i>	To attend yearbook camp
<i>Cost</i>	\$650
<i>Chaperones</i>	Tanya Moulton, Steve Bailey (Camp Director)
<b>Group 3</b>	<b>Desert Vista Storm Yearbook Editors (6 students – all female)</b>
<i>Destination/dates</i>	San Diego, CA / July 30 – August 2, 2007 (no school days)
<i>Purpose</i>	To attend the summer yearbook workshop
<i>Cost</i>	\$530
<i>Chaperones</i>	Michelle Coro, DeAnna Madril
<b>Group 4 (Amended)</b>	<b>Desert Vista Latin Club</b>
<i>Destination/dates</i>	Changed to July 23-28, 2007
<i>Purpose</i>	
<i>Cost</i>	
<i>Chaperones</i>	

**K-4—OUT-OF-STATE TRAVEL—STAFF**

***Motion approval precedes.*** The Governing Board approved the following staff travel:

<b>Name/site</b>	<b>Michelle Crary – District Office</b>
<i>Destination/dates</i>	Woodland Hills, CA/July 17-19, 2007
<i>Purpose</i>	Glencoe, Inc., Professional Development Subcommittee
<i>Funding</i>	\$2,000 – paid by Glencoe, Inc.

**K-5—ACCOUNTS PAYABLE, FY 2006-2007**

***Motion approval precedes.*** The Governing Board approved vouchers for fiscal year 2006-2007 in the total amount of \$1,707,503.06. A complete list of the vouchers is attached hereto and incorporated herein.

**K-6—REQUEST FOR PERSONNEL ACTION—CLASSIFIED PERSONNEL**

***Motion approval precedes.*** The Governing Board approved/ratified\* the following personnel requests:

First Name	Last Name	Position	Site	Effective	Comments	PAR Action
*Amanda	Terrill	Bus Aide	DO	6/12/07		Employment
*Matthew	Scheider	Bus Aide	DO	6/13/07	Rehire from 2006-07	Employment
Reshawna	Chapple	Social Worker	MTP/ DVH	8/2/07		Employment
Cynthia	Harris	Instructional Assistant III	DO	8/2/07	From Instructional Asst. III LTSP	Change
*Barbaro	Castillo	Groundskeeper	DO	6/13/07	From Custodian at CDS	Change
Marilyn	Williams	Information Support Specialist	CDS	8/2/07	From Instructional Asst. III	Change

**K-7 (Revised)—REQUEST FOR PERSONNEL ACTION—CERTIFIED & ADMINISTRATIVE PERSONNEL**

***Motion approval precedes.*** The Governing Board approved/ratified\* the following personnel requests:

First Name	Last Name	FTE/Day	Subject	Position	Site	Effective	Comments	PAR Action
K. 'Brent'	Pearce	1.0	Social Studies	Teacher	DVH	07/26/07		Employment
Leticia	Meyer	0.2	Special Education	Teacher	CDS	08/02/07	Rehire	Employment
*Angelica	Lierow		Spanish	Teacher	MDN	05/30/07	Summer School	Employment
*Allyson	Van Voris		Spanish	Teacher	MDN	05/30/07	Summer School	Employment
Erica	Encinas	1.0	Foreign Language	Teacher	DVH	07/26/07	From 0.8 at MTP & 0.2 at MDN	Change
Rebecca	Love	1.0		Librarian	MHS	08/02/07	From 1.0 English teacher at MDN	Change
Jerry	Norrish	1.0	Social Studies	Teacher	MHS	08/02/07	From 1.0 Social Studies at CHS	Change
*Aaron	Gilbert			Musical Choreographer	CDS	09/07/06	Fall Musical	EPED-Supplemental
*Aaron	Gilbert			Dance Production	CDS	12/01/06	Winter Dance Production	EPED-Supplemental
*Lupe	Morquecho		Family Literacy	Adult Education Instructor	DO	06/14/07	Personal Reasons	Resignation
Matthew	Bjorkland	1.0	Social Studies	Teacher	MDN	07/26/07	Pending ADE Cert. in Social Studies	Employment
Kendall	Gilliland	1.0	Science	Teacher	MTP	07/26/07		Employment
Denise	Miller	1.0	Science	Teacher	MTP	07/26/07		Employment
Kenneth	Wise	0.8	Foreign Language	Teacher	MTP	07/26/07		Employment

**K-8—REQUEST TO VOLUNTEER**

***Motion approval precedes.*** The Governing Board approved/ratified\* the following requests to volunteer:

First Name	Last Name	Site	Area	Comments
Michael	Armsby	MHS	Basketball	Truck driver for Armsby Trucking
Kallee	Bingham	MHS	Volleyball	Substitute teacher for Mesa Schools
Cleveland	Colter	MHS	Basketball	Owner of South Mountain Deli
Shane	Edrington	MHS	Band	Artisan Mortgage employee
Dave	Campbell	MDN	Football	Continuing Volunteer
Steve	Garrison	MDN	Basketball	Continuing Volunteer
Adam	McGeorge	MDN	Football	Continuing Volunteer
Joel	Navarro	MDN	Football	TUHSD employee
Brandon	Thomas	MDN	Football	Continuing Volunteer
Kevin	Lambe	DVH	Crowd Control	TUHSD parent

**K-9—AWARD OF BID—ALTERNATIVE PROJECT DELIVERY METHODS—REQUEST FOR QUALIFICATIONS—CONSTRUCTION MANAGER AT RISK (RFP #06-017)**

*Administration pulled this item from the agenda.*

**K-10—PURCHASE APPROVAL—PAPER PRODUCTS—STATE CONTRACT #SCC06003**

***Motion approval precedes.*** The Governing Board approved the purchase of toilet paper and paper towels from Waxie Sanitary Supply through the Arizona State purchasing contract. Amount of purchase is for \$88,625.79 including applicable taxes. Funds for the purchase of toilet paper and paper towels come from the Maintenance & Operations Budget.

**K-11—PURCHASE APPROVAL—XEROGRAPHIC PAPER—STATE CONTRACT #AD040005-001**

***Motion approval precedes.*** The Governing Board approved the purchase of xerographic paper from Unisource Corporation through the Arizona State purchasing contract. The amount of purchase is for \$155,093.23 including applicable taxes. Funds for the purchase of copier paper come from the Maintenance & Operations Budget.

**K-12—ANNUAL CONTRACT RENEWALS**

***Motion approval precedes.*** The Governing Board approved annual renewal of the following existing term contract:

Commodity	Company	Bid #	Renewal Period	Funding	Increase
Sandwiches	Arby's	04-022	7/1/07-6/30/08	Food & Nutrition	0%

**L. Instructional Services**

**L-1—GIFTED SCOPE & SEQUENCE**

Dr. Vogel explained that governing boards are required by law to approve a scope and sequence for their districts. A template is provided by the state. A district committee got together and put together the submitted product for Tempe Union High School District. When approved, it will be submitted to the Arizona Department of Education. It will be on a cycle and updated and revised as necessary. ***Mr. Keuth moved approval of Item L-1, seconded by Mrs. Helm.*** Dr. Vogel responded to Mrs. Helm's questions on pages 31, 32 and 50 of the agenda packet. Mrs. Helm thanked Dr. Vogel for a wonderful job. Mrs. Johnson thanked Dr. Johnson and added that the Gifted Scope & Sequence requirement was new. ***The motion passed 4-0 and the Governing Board approved the Gifted Scope and Sequence for Tempe Union High School District No. 213.***

**M. Board Policies & Regulations**

**M-1—REVISIONS TO POLICY JO-E(2)—DESIGNATION OF DIRECTORY INFORMATION—SECOND READING**

***On motion of Mrs. Helm, seconded by Mrs. Taylor and passed 4-0, the Governing Board approved submitted revisions to Policy JO-E(2)—Designation of Directory Information.***

**M-2—EMPLOYEE LEAVE POLICIES—REVISIONS—FIRST READING**

Mrs. Johnson said that this was a first reading for the submitted employee leave policies. Mrs. Taylor, who served on the Policy Committee, said that committee members worked well together and that it was a huge job. She thanked Mrs. Seegren and the Policy Committee for their work. Mrs. Seegren thanked Mrs. Taylor

for serving on the committee. She said that Janis Merrill, district legal counsel, provided the committee with a first draft from which to work. Mrs. Seegren asked the Board to clean the policy manual of all existing leave policies and replace them with these submitted policies. She explained a summary of content changes to the leave policies and responded to Mrs. Helm's questions concerning bereavement leave on page 111. Mrs. Johnson thanked Mrs. Seegren and the Policy Committee for their work. The leave policies will be back for second reading at the June 27<sup>th</sup> Governing Board meeting.

**M-3—POLICY GCB-E SALARY SCHEDULE FOR 2007-2008**

Mrs. Seegren submitted these salary schedules to reflect the 1% increase previously approved by the Governing Board. There were no questions.

**M-4—POLICY GDB-E SALARY SCHEDULE FOR 2007-2008**

Mrs. Seegren said that these salary schedules were also submitted to reflect the 1% increase previously approved by the Governing Board. There were no questions.

**M-5—POLICY EEB—APPROVAL OF REVISION TO DISTRICT TRANSPORTATION SERVICES POLICY—FIRST READING**

Mrs. Meulemans said that revisions to Policy EEB were submitted due to changes in the USFR requirements. Our district needs a credit card policy and gas credit cards are currently being used in Transportation. Mrs. Helm thanked Mrs. Meulemans for the revision.

**M-6—POLICY GPCB—APPROVAL OF REVISIONS TO RETIREMENT POLICIES—FIRST READING**

Mrs. Meulemans explained that the revisions to the retirement policies are the result of Governing Board decisions regarding the retiree health care plan. She thanked Karen Forsberg and Andi Jacquemin for their work. Study Team will discuss the revisions at their next meeting tomorrow at 1:00 PM. Since a quorum was not present at the last scheduled meeting, Study Team has not reviewed the revisions yet. Mrs. Meulemans reviewed changes to the Group A, Group B and Group C retirees. Janis Merrill, District legal counsel, is comfortable with the changes. Mrs. Johnson thanked Mrs. Meulemans for her work.

***N. Business Services***

*None*

***O. Personnel Services***

**O-1—REQUEST FOR APPROVAL OF NEW POSITIONS—CLASSIFIED SUPPORT STAFF**

***On motion of Mrs. Taylor, seconded by Mrs. Helm and passed 4-0, the Governing Board approved the new positions of Speech Language Therapy Assistant and Assistive Technology Assistant, per submitted job descriptions.***

The Speech Language Therapy Assistant position will provided added support due to a shortage of Speech Pathologists. The Assistant Technology Assistant will provide necessary technological support for a wide variety of alternative communication devices and software.

***P. Unfinished Business***

*None*

**Q. New  
Business**

**Q-1—ASBA DELEGATE ASSEMBLY—DIRECTION TO DELEGATE ON  
PROPOSED RESOLUTIONS**

Mrs. Johnson asked the Governing Board to provide voting direction to Mrs. Helm regarding Arizona School Board Association's proposed resolutions. **On motion of Mrs. Taylor, seconded by Mr. Keuth and passed 4-0, the Governing Board directed Mrs. Helm to support Arizona School Board Association's recommended proposals.**

**Q-2—REDISTRICTING UPDATE**

Dr. Littell reminded everyone of the Tri-District Study Session this evening at 6:00 PM at Tempe Elementary School District. The Study Session will provide an opportunity for the three Governing Boards to share information. Members of Tempe Union's Governing Board attended the Kyrene Parent Unification Network Meeting last night. That group has one more meeting scheduled and they are narrowing down their proposals.

**R. Discussion of  
Information Items** None

Dr. Vogel gave a brief update on summer school (see H-3).

Mrs. Johnson announced that this was Superintendent Steve Adolph's first meeting as the district's new superintendent.

**S. Next Regular  
Meeting**

The next regular Governing Board meeting is scheduled for **Wednesday, June 27, 2007**, in the Board Room.

**T. Adjournment** Mrs. Johnson adjourned the meeting at 5:00 PM.

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*Zita M. Johnson, President*

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*Mary Lou Taylor, Vice President*

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